

EDUStaff Employees

Why You Need to be Approved:

As your employer, EDUStaff assumes all liability of you working within the local district in your position. This assumed liability is not undertaken by EDUStaff until you are fully approved for employment, this includes: completing an online application, completing all required professional development training modules, fingerprinting, and submitting your signed paperwork with two forms of verified identification to EDUStaff for processing.

How to Apply:

- 1. Go to www.EDUStaff.org.
- 2. Click "Start Application" in top left corner.
- 3. Complete the steps of the application.
- 4. On Step #3, enter the Access Code "**goedu**" to view the hidden employee type for which you are applying.
- 5. On Step #15, per State of Michigan mandates, complete all required GCN training modules.
- 6. On Step # 16, complete the "EDUStaff Online Meeting Module" to bypass the need to attend a face-to-face meeting with EDUStaff. After completing this module, please bring your signed application, and ALL indicated forms of identification (please see the I9 acceptable forms of identification) to the district HR department be forward over to EDUStaff for processing.

Please Send All Questions to EDUStaff at:

Phone: 877.974.6338

LiveChat: www.EDUStaff.org Email: Contact@EDUStaff.org

